

Free OCR Guide

We offer Step by Step guides on using SuperGeek Free Document OCR.

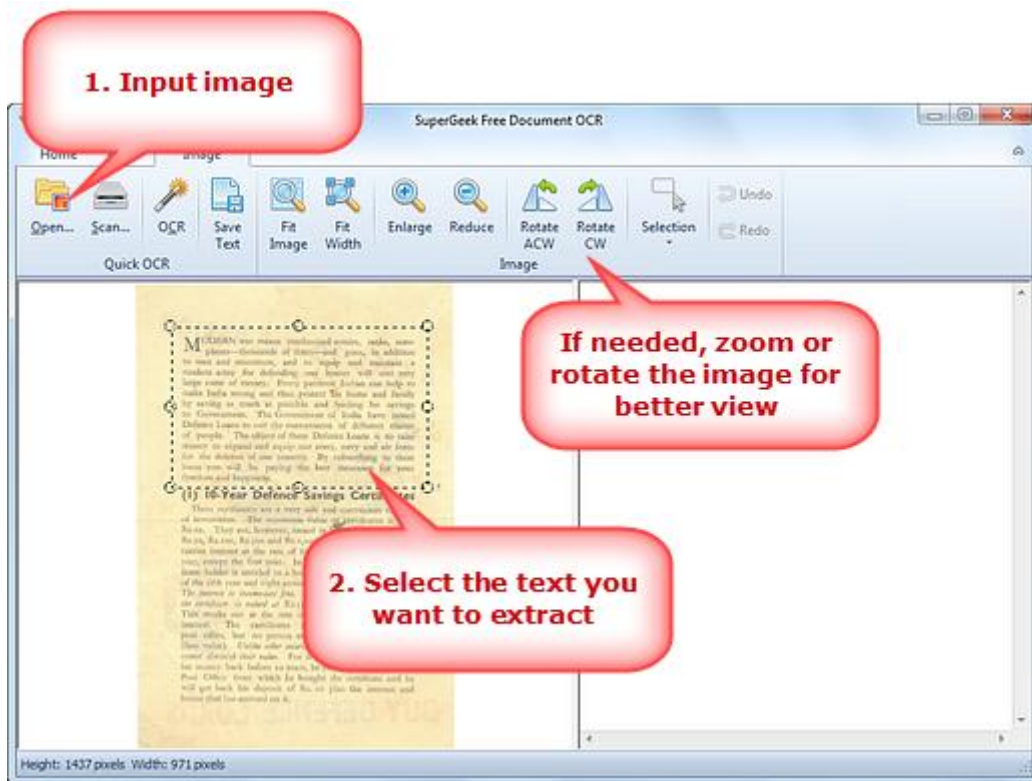
- [How to Extract Text from Images \(OCR\)](#)
- [How to OCR Image to Word](#)
- [How to Scan to Text](#)
- [How to Scan to Word](#)

How to Extract Text from Images (OCR)?

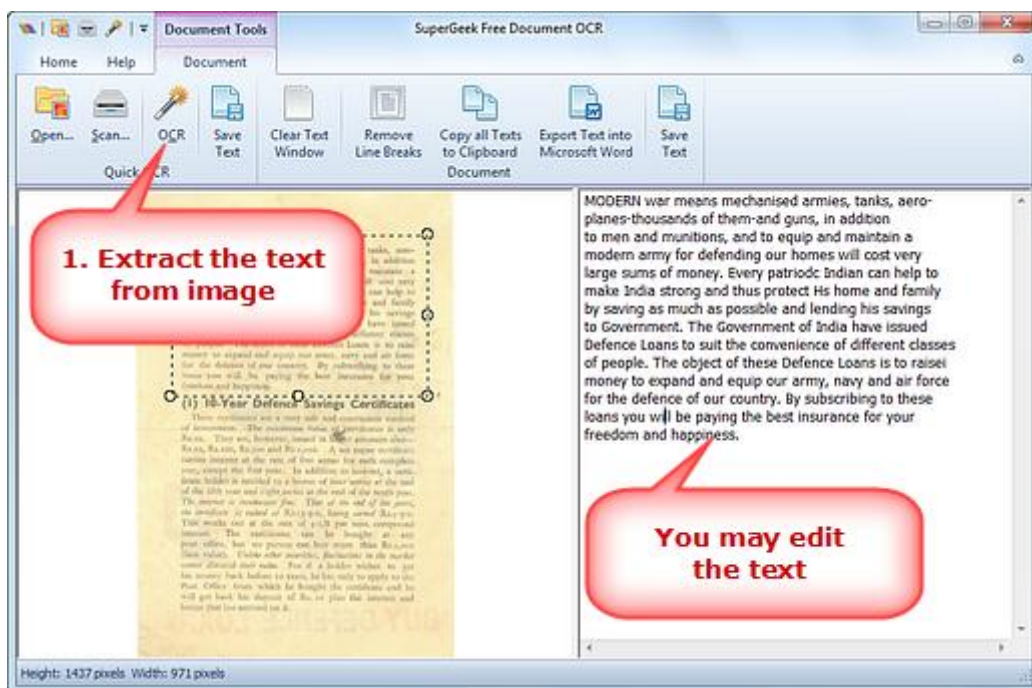
How can you get the text within images files into the format you want without having to do extensive retyping or reediting? **SuperGeek Free Document OCR** is what you are looking for! It directly extracts text from images at lightning speed and saves into documents you can edit on your PC or archive in a document repository. Now, [download](#) and install SuperGeek Free Document OCR to **extract text from images**.

Easy Steps are Here:

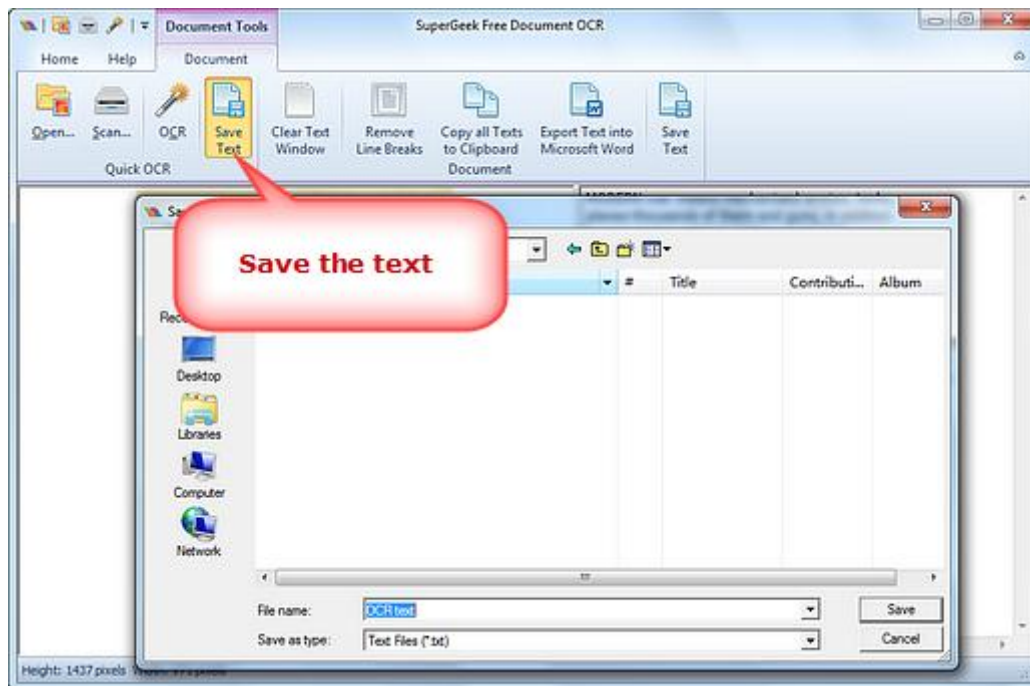
1. Launch SuperGeek Free Document OCR and click "**Open...**" to select the image file containing text (The program supports image file formats like PNG, PSD, ICO, JPG, JPEG, TIFF, etc.) and it will display in the image window. Click "**Fit Image**", "**Fit Width**", "**Enlarge**" and "**Reduce**" to adjust the image to the right size. If needed, click "**Rotate ACW**" or "**Rotate CW**" to correct it to the up-right position. Drag your mouse to **select the part of the image**.



2. Click "**OCR**" to extract the text from the selection. The extracted text will display in the text window in several seconds. **Click the text window** and you can find some documents tools on the top. "**Clear Text Window**" is to delete all of the text and there is "**Remove Line Breaks**" button for easier editing. You can also click "**Copy all Texts to Clipboard**" to copy text in order to place it into the application of your choice.



3. Click "**Save Text**" to save the extracted text as *.txt in the output folder with the filename specified. (To output the text as Word document, click "**Export Text into Microsoft Word**" and save it.)

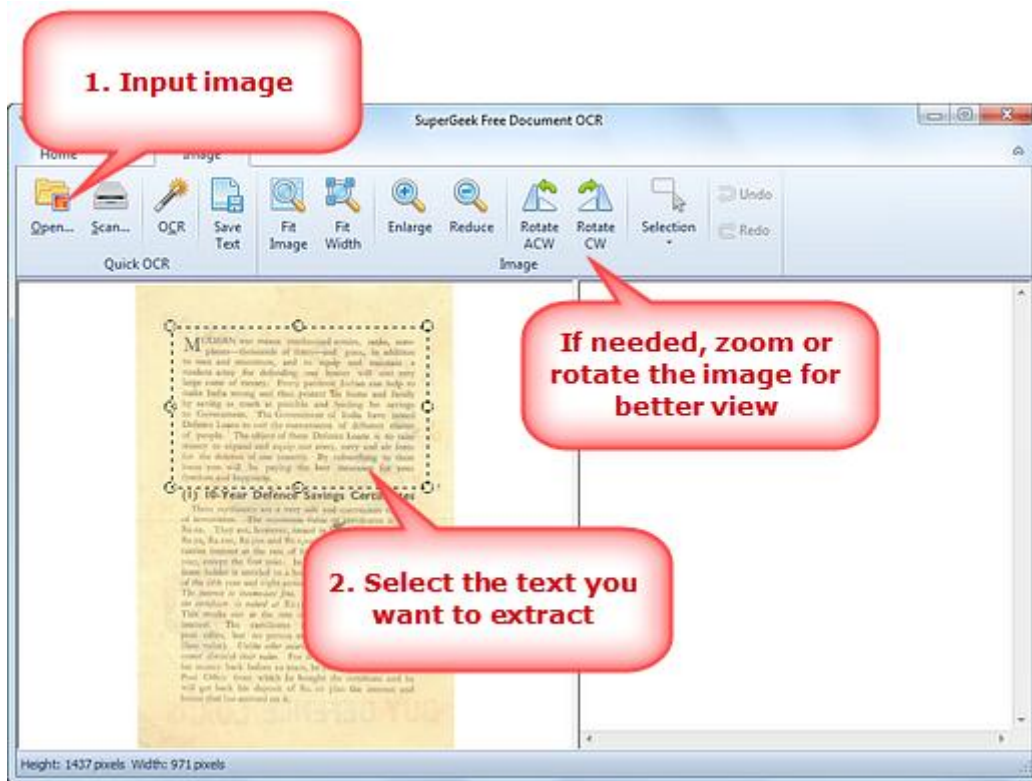


How to OCR Image to Word?

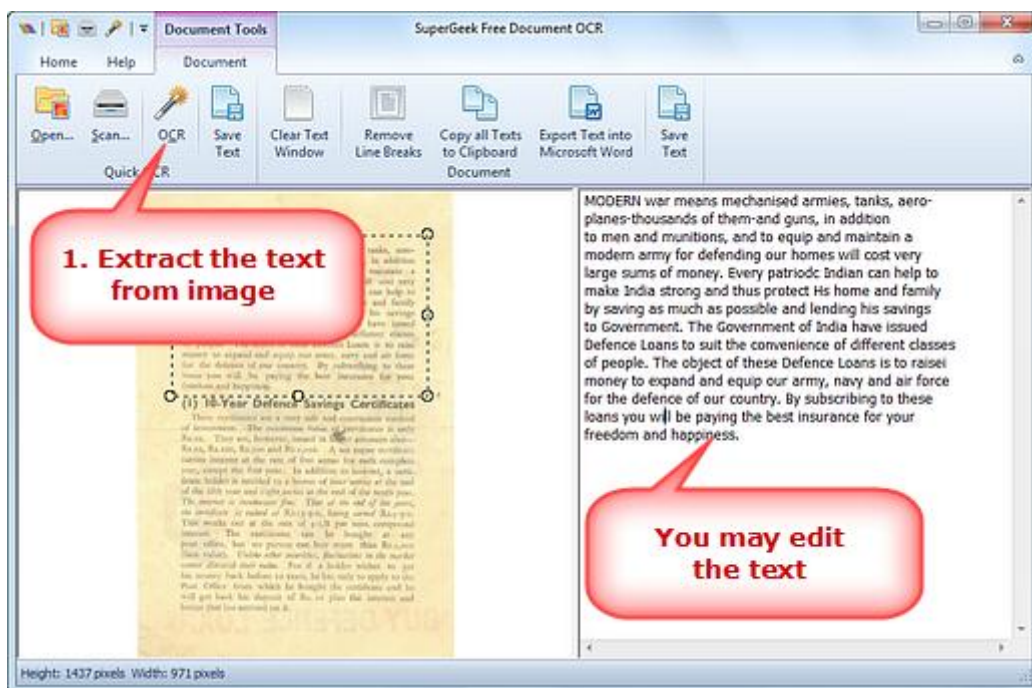
Do you need certain information in the form of text from a couple of images? Maybe you will type them one by one to MS Word document while wasting much time. Now **SuperGeek Free Document OCR** comes in handy. It can recognize handwritten, printed or typewritten text within images to editable MS Word which is the most commonly used format quickly standing of retyping. Now, [download](#) and install SuperGeek Free Document OCR to **OCR image to Word**.

Easy Steps are Here:

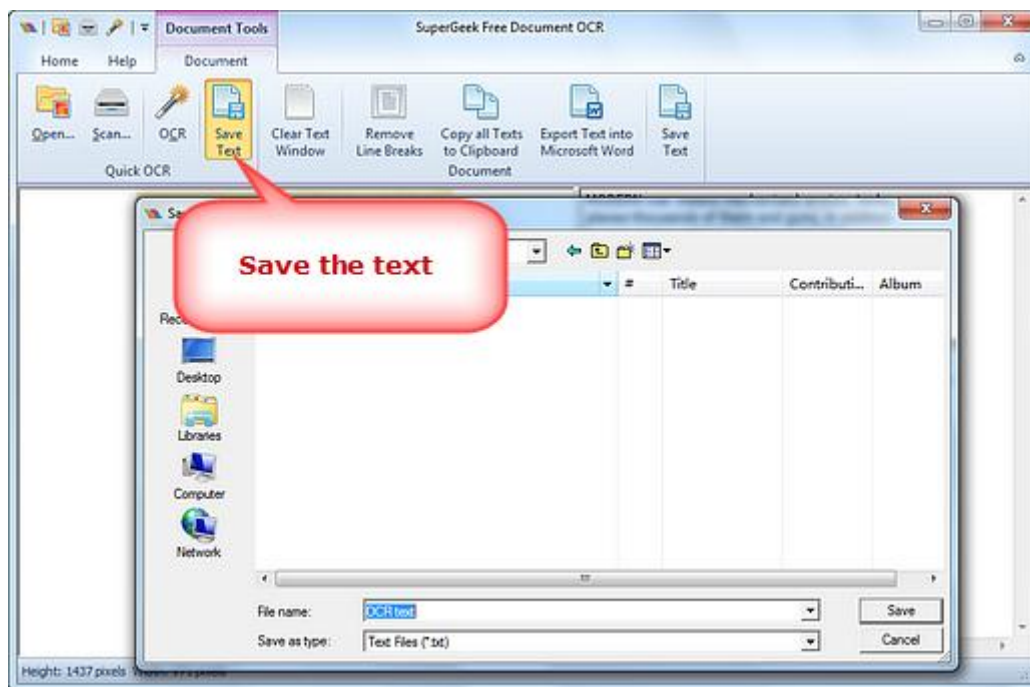
1. Launch SuperGeek Free Document OCR and click "**Open...**" to select the image file containing text (The program supports image file formats like PNG, PSD, ICO, JPG, JPEG, TIFF, etc.) and it will display in the image window. Click "**Fit Image**", "**Fit Width**", "**Enlarge**" and "**Reduce**" to adjust the image to the right size. If needed, click "**Rotate ACW**" or "**Rotate CW**" to correct it to the up-right position. Drag your mouse to **select the part of the image**.



2. Click "**OCR**" to extract the text from the selection. The extracted text will display in the text window in several seconds. **Click the text window** and you can find some documents tools on the top. "**Clear Text Window**" is to delete all of the text and there is "**Remove Line Breaks**" button for easier editing. You can also click "**Copy all Texts to Clipboard**" to copy text in order to place it into the application of your choice.



3. Click "**Export Text into Microsoft Word**" to output the extracted text in Word, then you can save it as Word document. (To save the extracted text as *.txt, click "**Save Text**".)



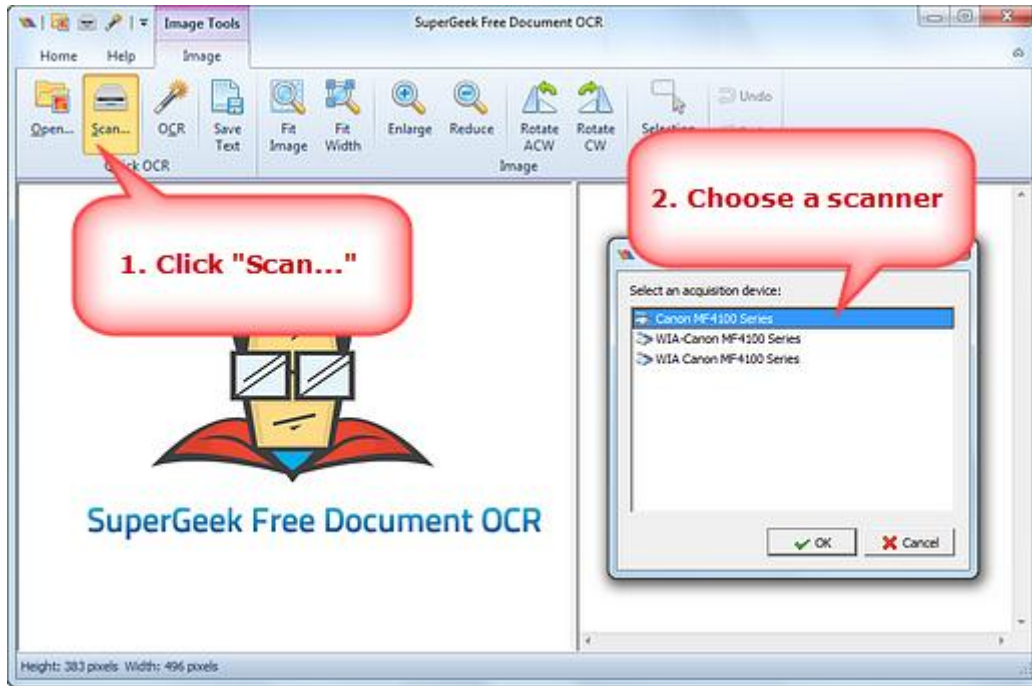
How to Scan to Text?

OCR – Optical Character Recognition is a technology that makes you able to convert your scanned paper documents, books, PDF files into editable and searchable text format.

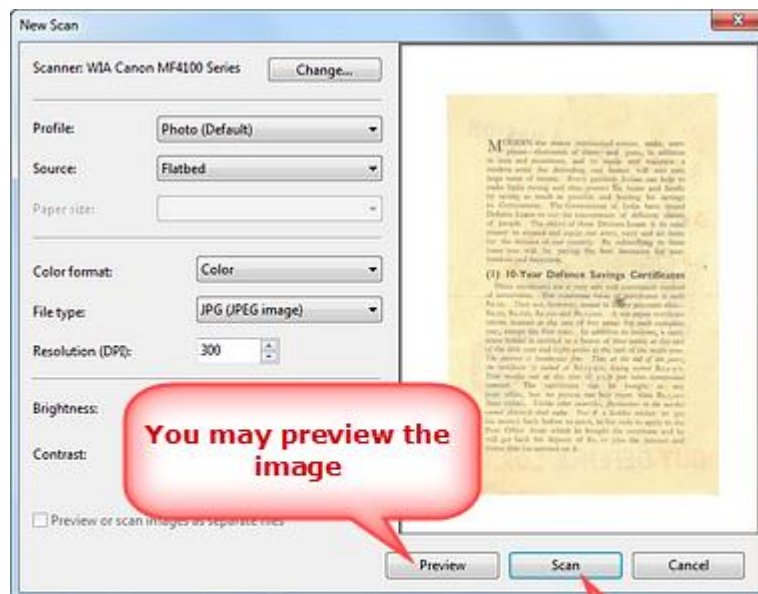
SuperGeek Free Document OCR can meet all of these demands. Now, [download](#) and install SuperGeek Free Document OCR to **convert scan to text**.

Easy Steps are Here:

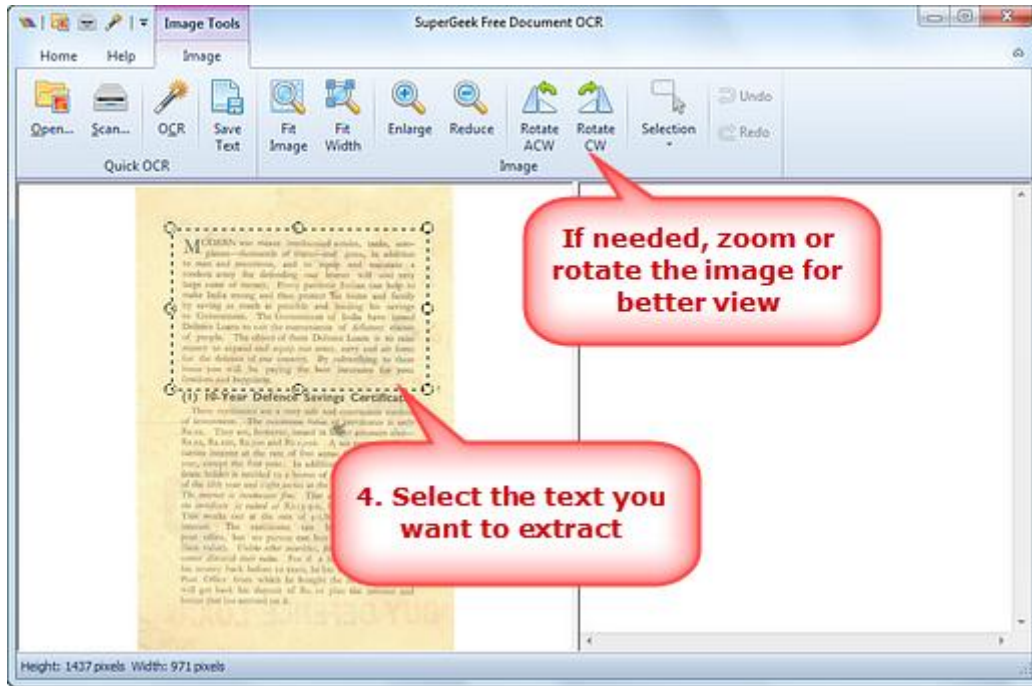
1. Launch SuperGeek Free Document OCR and click "**Scan...**" to choose a scanner connected to your computer and activate the scanner program of your system.



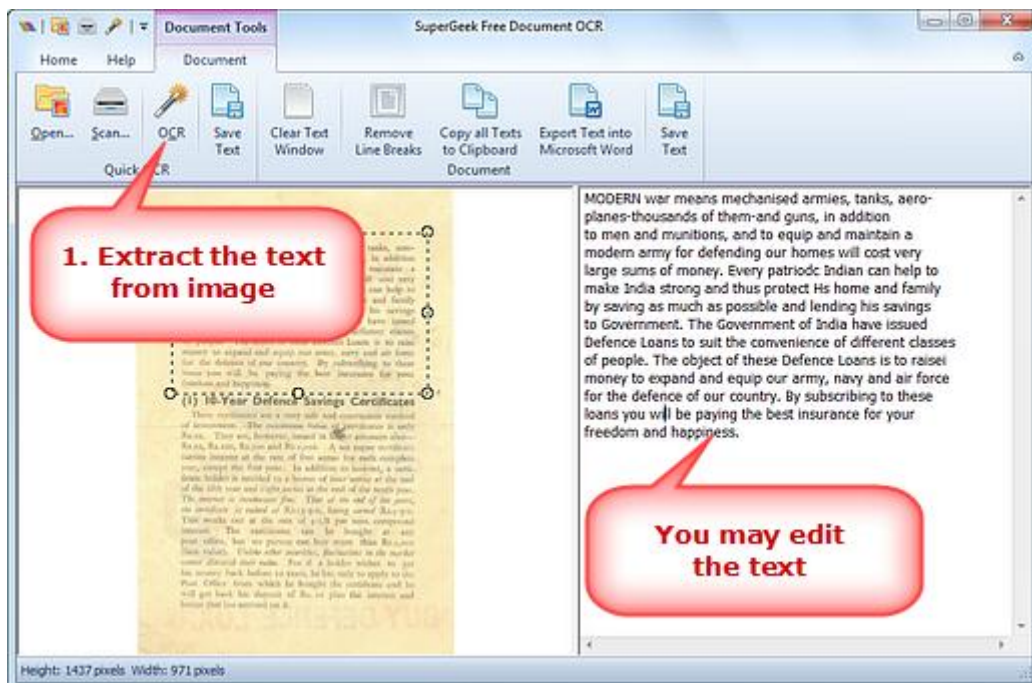
You may click **"Preview"** to see the file to be scanned. Then click **"Scan"** to perform scanning.



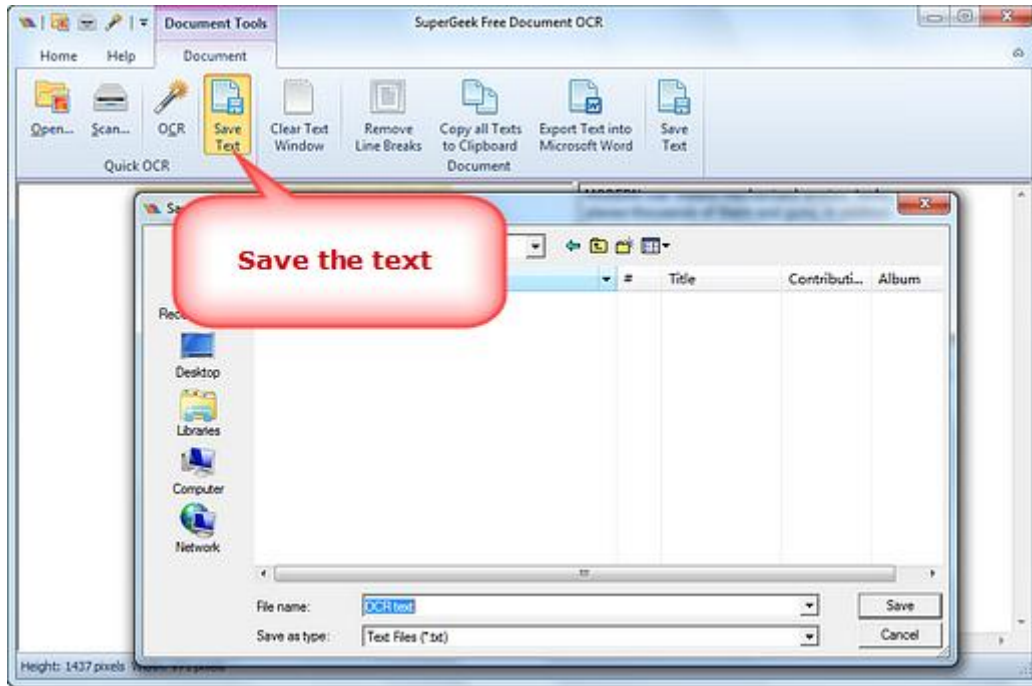
Several seconds later, the image is scanned to the image window. Click **"Fit Image"**, **"Fit Width"**, **"Enlarge"** and **"Reduce"** to adjust the image to the right size. If needed, click **"Rotate ACW"** or **"Rotate CW"** to correct it to the up-right position. Drag your mouse to **select the part of the image**.



2. Click "**OCR**" to extract the text from the selection. The extracted text will display in the text window in several seconds. **Click the text window** and you can find some documents tools on the top. "**Clear Text Window**" is to delete all of the text and there is "**Remove Line Breaks**" button for easier editing. You can also click "**Copy all Texts to Clipboard**" to copy text in order to place it into the application of your choice.



3. Click "**Save Text**" to save the extracted text as *.txt in the output folder with the filename specified. (To output the text as Word document, click "**Export Text into Microsoft Word**" and save it.)

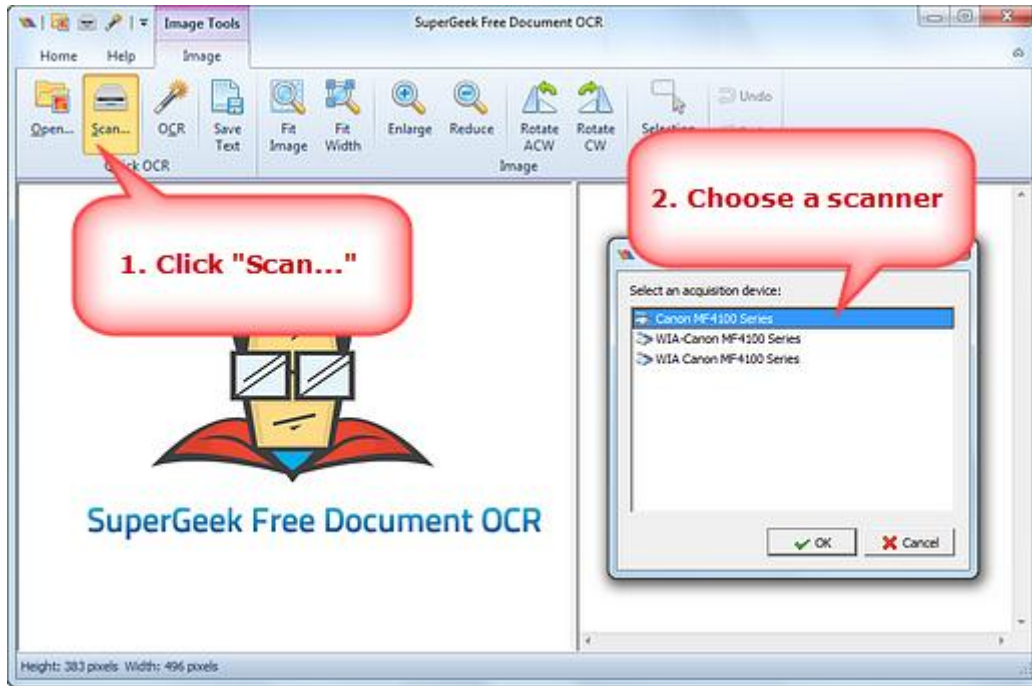


How to Scan to Word?

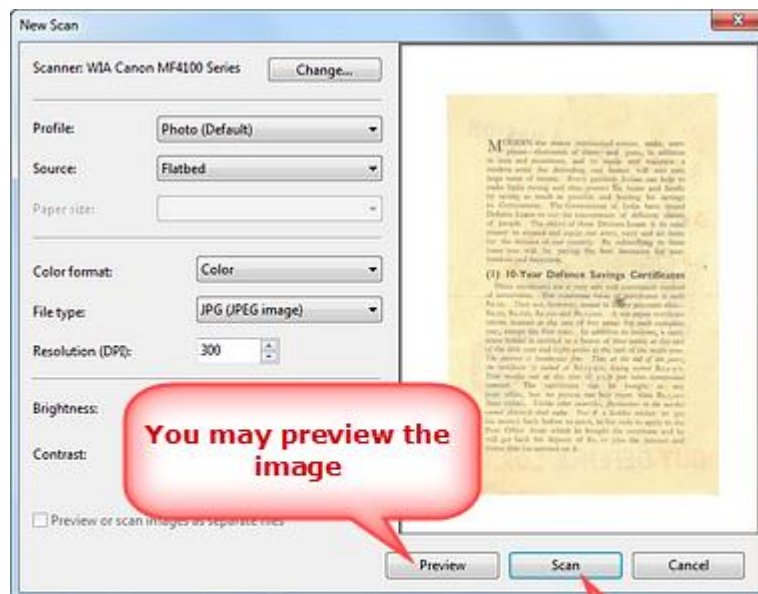
Have you seen something in a magazine/book and you'd like to change a few words in it here and there? Now you don't have to type out the whole page. There is a way to turn those magazine/book pages into Microsoft Word documents without typing! Instead, you can use your scanner to scan them through our **SuperGeek Free Document OCR**, which helps convert scanned images to Word to save on your computer. Now, [download](#) and install SuperGeek Free Document OCR to **convert scan to Word**.

Easy Steps are Here:

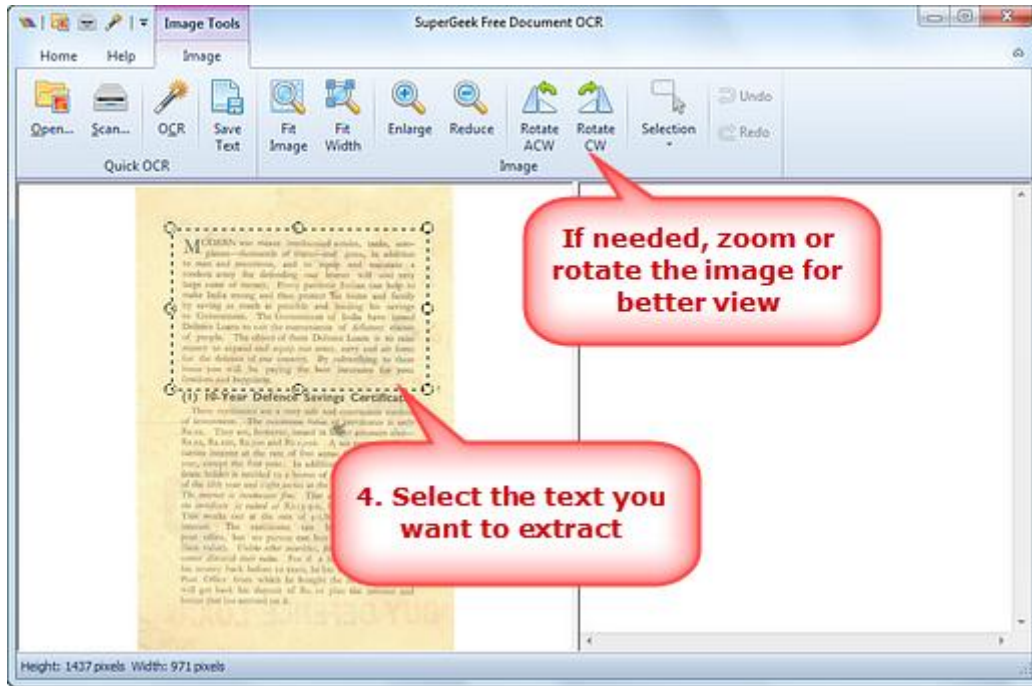
1. Launch SuperGeek Free Document OCR and click "**Scan...**" to choose a scanner connected to your computer and activate the scanner program of your system.



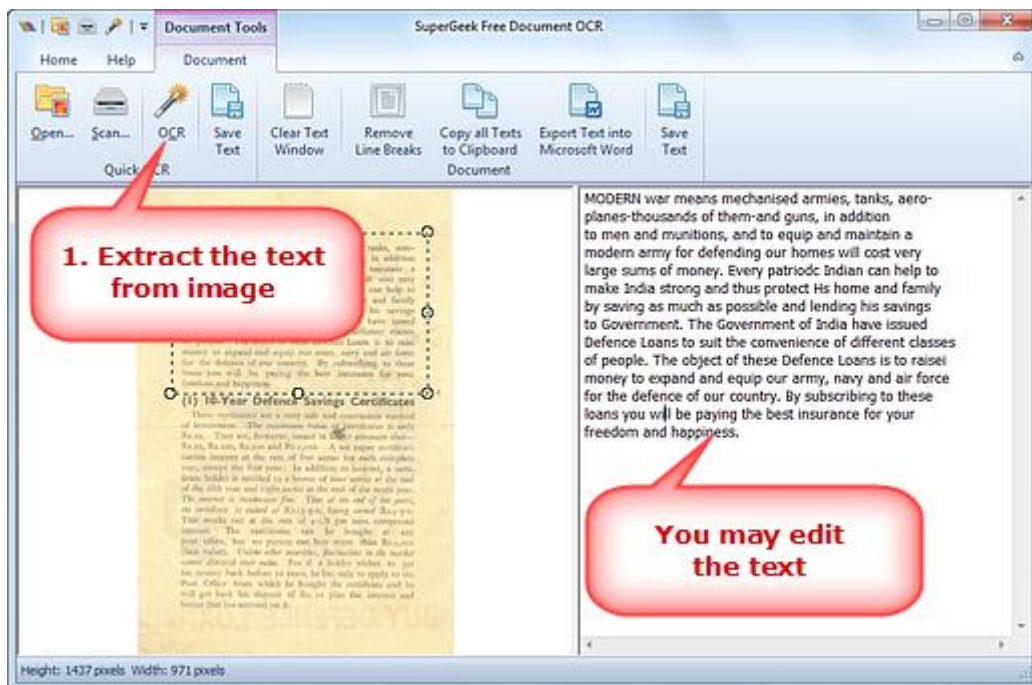
You may click **"Preview"** to see the file to be scanned. Then click **"Scan"** to perform scanning.



Several seconds later, the image is scanned to the image window. Click **"Fit Image"**, **"Fit Width"**, **"Enlarge"** and **"Reduce"** to adjust the image to the right size. If needed, click **"Rotate ACW"** or **"Rotate CW"** to correct it to the up-right position. Drag your mouse to **select the part of the image**.



2. Click "**OCR**" to extract the text from the selection. The extracted text will display in the text window in several seconds. **Click the text window** and you can find some documents tools on the top. "**Clear Text Window**" is to delete all of the text and there is "**Remove Line Breaks**" button for easier editing. You can also click "**Copy all Texts to Clipboard**" to copy text in order to place it into the application of your choice.



3. Click "**Export Text into Microsoft Word**" to output the extracted text in Word, then you can save it as Word document. (To save the extracted text as *.txt, click "**Save Text**".)

